

भा. कृ. अनु. परि.- भारतीय कृषि अनुसंधान संस्थान, नई दिल्ली -110012

भंडार अनुभाग, निदेशक कार्यालय

**ICAR-INDIAN AGRICULTURAL RESEARCH INSTITUTE
NEW DELHI-110012**

Tel No. 011-25842877, Website: <http://iari.res.in> Email store@iari.res.in

No. 69-7/20-21/ST

Dated 01 / 06 /2020

E- Tender Notice

Online e-tenders in two bids system (Technical and financial) are invited by the Director, ICAR-IARI on behalf of Secretary, ICAR for entering into ARC for the supply of miscellaneous field and research items i.e. different size of seed paper, cotton, tassal Bag, Bamboo, cloth and gunny bag etc. required for ICAR-IARI, **New Delhi** and its Regional Stations from the manufacturer/dealer/reputed suppliers dealing in such supply to Government Organization/ Institution and having at least three year experience for such supplies in Government Organization/Institutions.

Tender schedule:

EMD	₹.1,00,000.00 (Rupees one lakh only)
Date for submission of tender	01/06/2020 upto 1300 hrs.
Date of closing of tender	26/06/2020 upto 1100 hrs.
date of opening of tender	27/06/2020 upto 1100 hrs.

The tender form alongwith detail of items and other terms & conditions can be downloaded free of cost from the website <http://eprocure.gov.in>. Online bids complete in all respect should be submitted through CPP portal <http://eprocure.gov.in/eprocure/app> only.

The bid will be opened online only on the date & time mentioned above. The IARI reserves the right to accept or reject any or all the tenders without assigning any reason.

Please note that only online bids will be accepted.

Asstt.Admn.Officer (Stores)

भा. कृ. अनु. परि.- भारतीय कृषि अनुसंधान संस्थान, नई दिल्ली -110012
भंडार अनुभाग, निदेशक कार्यालय

**ICAR-INDIAN AGRICULTURAL RESEARCH INSTITUTE
NEW DELHI-110012**

Tel No. 011-25842877, Website: <http://iari.res.in> Email store@iari.res.in

No. 69-7/20-21/ST

Dated 01 / 06 /2020

E- Tender Notice

Online tenders are invited by the Director, ICAR- IARI on behalf of Secretary, ICAR for entering into Annual Rate Contract for the supply of miscellaneous field and Research items.

Further details can be downloaded from the IARI Website www.iari.res.in and eprocure.gov.in

Asstt.Admn.Officer (Stores)

भा. कृ. अनु. परि.- भारतीय कृषि अनुसंधान संस्थान, नई दिल्ली -110012
भंडार अनुभाग, निदेशक कार्यालय

**ICAR-INDIAN AGRICULTURAL RESEARCH INSTITUTE
NEW DELHI-110012**

Tel No. 011-25842877, Website: <http://iari.res.in> Email store@iari.res.in

No: 69-7/2020-21/ST

Dated: 01/06/2020

TENDER DOCUMENT

Online e-tender for entering into Annual Rate Contract for the supply of miscellaneous field and research items to ICAR- IARI, New Delhi and its Regional Stations is hereby invited by Director, ICAR-IARI, New Delhi on behalf of the Secretary Indian Council of Agricultural Research as per schedule attached which will remain valid for a period of two year from the date of award of the contract and extendable by further one year subject to satisfactory performance of vendors and its willingness .

Tender schedule:

Tender No.	F.No. 69-7/2020-21/ST
Date for submission of tender	01/06/2020 upto 1300 hrs.
Date of closing of tender	26/06/2020 upto 1100 hrs.
date of opening of tender	27/06/2020 upto 1100 hrs.

Note: Financial bid will be opened to those firms who will technically qualified.

Terms and conditions

- 1 Preparation of Tender(s): The tender documents comprising of the contract, the schedule and the Annexure referred to therein are provided herewith. Also, a tender is liable to be ignored if complete information as required therein is not attached. Rates should be quoted online in BOQ only
2. Mandatory scan copy of documents to be provided by the firm alongwith the tender:
 - (i) Scan copy of firm registration under shop & Estt. Act/ company Act. in the relevant field with concerned Deptt.
 - (ii) Scan copy of valid manufacturing or trading license issued by state/central government agencies.
 - (iii) Scan copy of PAN

- (iv) Scan copy of GST number
 - (v) Scan copy of latest GST return filed with concerned Department
 - (vi) Scan copy of proof of turnover (balance sheet & profit & loss A/c only) of not less than Rupees 50.00 lakhs (Rs. fifty Lakh only) during the each of last three years viz 2016-17, 2017-18 and 2018-19.
 - (vii) Scan copy of Earnest money of Rs.1,00,000/-(Rs. Rupees one lakh only) in the form of FDR/ Unconditional Bank Guarantee (BG) (as per prescribed format given at Annexure-A of this tender document) from a commercial bank drawn in favour of the Director, IARI, New Delhi
 - (viii) Scan copy of certificate to the effect that “the firm has not been black listed/suspended/debarred by any Government Deptt/Autonomous Organization”.
 - (ix) Scan copy of Supply order for last three year experience for such supplies in Government Organization/Institutions should be provided
 - (X) Proof of such type of supply not less than Rs. 5.00 lakhs during each financial year should be provided with the bid.
 - (xi) Exemption of EMD shall be extended to only those who have a valid registration certificate from MSME/NSIC only. The certificate shall clearly indicate the monetary limit and shall be valid as on due date/ extended due date of the tender. Also it should specifically cover the items proposed to be supplied to get EMD fee exemption.
3. Period for which the offer will remain open/contract period: As specified in the schedule to tender, the tender shall remain open for acceptance up to 180 days from the date of opening. After the acceptance of the tenders, the successful tenderer(s) will have to execute every supply order issued under this contract, within the stipulated period as specified in the supply order.
4. Validity of ARC: The ARC will be valid for the period of a two year from the date of award of ARC and extendable by another one year subject to performance review on mutual consent basis
5. An Original Copy of earnest money of Rs.1,00, 000/-(Rs. Rupees one lakh only) must be deposited in the form of FDR/ Unconditional Bank Guarantee (BG) **(as per prescribed format given at Annexure-A of this tender document)** from a commercial bank drawn in favour of the Director, ICAR-Indian Agricultural Research Institute, New Delhi in person to Store Section, Director’s Office, ICAR-IARI, New Delhi-12 on or before the last date/time of submission. The particulars of the earnest money deposited must also be superscribed on the top of the envelope by indicating the draft/pay order number and date, failing which the bids will not be accepted. Conditional bids shall not be considered. No overwriting or cutting is permitted in the tender documents. Such bids will be rejected out rightly.

The earnest money of unsuccessful bidder will be refunded immediately after finalization the tender except the successful bidder whose EMD will only be returned after the deposit of security money. The successful bidders shall deposit Rs. 2,50,000/- (Rupees two lakh fifty thousand only) in form of FDR/ Unconditional Bank Guarantee (BG) **(as per prescribed format given at Annexure-A of this tender document)** at annexure- A from a commercial bank drawn in favour of the Director, ICAR-Indian Agricultural Research Institute, New Delhi as Security money for the performance of the contract which should be valid at least for a period of 30 months alongwith contract agreement. No interest on Earnest Money or Security Deposit will be paid by the Institute.

6. Contract Agreement: The successful bidder(s) will have to execute the prescribed contract agreement bond on the non-judicial stamp paper of Rs.100/- for the job in accordance with the conditions/stipulations to be given therein not later than 15th day from the date of acceptance letter, failing which the earnest money will be forfeited.
7. Supply/Delivery: The successful bidder in whose favour ARC is awarded has to execute every supply orders issued under this contract, within the stipulated period mentioned therein from the date of issue of such supply order. In case of non-execution of supply order within stipulated period, their security money will liable to be forfeited.
8. The supplier shall deliver the goods within the delivery period mentioned in the purchase order. In case of any delay in executing the supply within the stipulated period, the liquidated damage @0.5% per week of the value of purchase order will be deducted subject to a maximum of 10% of order value. The material delivered should be got acknowledged on challan copy of which shall be enclosed with bill.
9. Prices and delivery terms: The price quoted must be net per unit, inclusive of all charges, except GST etc. if any and should be clearly stated to be so as applicable on the date of supply as specified in the acceptance of tender.
10. No payment will be made in advance. But the payment will be released within 30 days through the mode of e-payment only after receiving goods in full & satisfactory conditions. Triplicate pre-receipted bills on a revenue stamp, where required should be sent to the concerned Division/ Unit/Centre for payment. No interest will however, be payable in case of delayed payments.
11. Any dispute arising between the supplier and the purchaser during the contract period will be referred to Secretary, ICAR, Krishi Bhawan, New Delhi for which sole arbitration and decision thereof shall be final and binding upon the parties i.e. supplier and purchaser. Further, any conflict arising in relation to Rate Contract shall be subject to Delhi jurisdiction.
12. No payment will be made for unsatisfactory supply.
13. Samples: All the bidders participating in the online tender have to submit offline sample(s) of each item for which they are quoting the rates in envelopes/gunny bag in Store Section. Room No. 44. Director's Office, IARI, New Delhi during working hours i.e. 9.30 A.M. to 4.30 P.M. on all working days (except Second Saturday, Sunday and Gazetted Holidays) before the last date/time for submission of bids.

14. Online e-tenders are invited under two-bid system through e-procurement system. EMD must be deposited during working hours i.e. 9.30 A.M. to 4.30 P.M. on all working days (except Second Saturday, Sunday and Gazetted Holidays) before the last date/time for submission of bids failing which bids will not be accepted. EMD must be in the form of FDR/BG (Specimen enclosed) **as per Annexure-A** payable to Director, Indian Agricultural Research Institute at New Delhi. (No cheques will be accepted)
15. The rates should be quoted in the BOQ only (online) by each firm for RC for misc items in tenders failing which the same is liable to be rejected. Tenders will be opened online by the authorised officers.
16. The Director, ICAR- IARI reserves the right to cancel the rate contract at any time without assigning any reason.
17. The Director, ICAR- IARI, reserves the right to accept or reject any or all the tenders or part of the tenders without assigning any reason thereto.

Asstt. Admn. Officer (Stores)
for Director, ICAR-IARI.

CERTIFICATE TO BE SIGNED BY THE TENDERER

CERTIFICATE

It is certified that I have read and understood and will comply with all instructions contained in Terms & conditions of this tender documents. All pages submitted with this tender documents from page _____ to _____ have been filled properly and signed with seal of the firm/company.

Signature of tenderer: - _____

Name in block letters: - _____

Name of firm: _____

Full address: _____

i) Telephone No. _____

ii) Mobile No. _____

iii) Fax No. _____

iv) Email id _____

v) Website _____

FORMAT OF FINANCIAL BID (BOQ)

(The rates should be quoted in the BOQ online)

No.	Description	(The rates should be quoted in the BoQ online)
1.	Brown Paper Envelope with 6cm flap 80 gms good quality craft Paper Size: i) 40 x 30 cm ii) 30 x 25 cm iii) 30 x 12.5 cm	
2.	Brown Paper selfing bag made of 80 gms good quality craft Paper Machine made Size: 35 x 8 cm	
3.	Seed Envelopes 80 gms paper Star Paper Mill or equivalent Sizes: (i)30 x 12.5 cm (ii)25 x 10 cm (iii)19 x 7 cm (iv)15 x 7 cm (v)9 x 6 cm	
4.	Water proof envelopes made of 70 gms Stuff Paper on both sides sizes: (i)28 x 12 cm (ii)25 x 10 cm (iii)20 x 10 cm	
5.	Yellow Paper Envelopes made of 100 gsm good quality cover paper with 2.5 cm flap extra sizes: (i)40 x 30 cm (ii)30 x 25 cm (iii)30 x 17.5 cm (iv)15 x 8 cm	
6.	Yellow cloth lined envelopes made of New Cloth 100 gsm good quality Cover paper Sizes: (i)40 x 30 cm (ii)30 x 25 cm (iii)22.5 x 15 cm	
7.	(i)Tassel Bag made of good quality craft paper Machine made	

	90 GSM Size: 42 x 18 x 10 cm	
	(ii)Selfing bags Size: 42 x 12 x 6 cm made of 90 GSM paper machine made	
8.	Yellow Paper Seed Envelopes (Wax coated) 15 x 8 cm	
9.	Butter Paper bags 13.2 kg. wt. of paper Padamshree Mill or equivalent machine made sizes	
	(i)45 x 15 cm	
	(i)37.5 x 15 cm	
	(ii)35 x 7.5 cm	
	(iii)30 x 10 cm	
	(iv)23 x 9 cm	
	(v)20 x 8 cm	
	(vi)17.5 x 5 cm	
	(vii)15 x 7.5 cm	
	(viii)12 x 7.5cm	
	(ix)10 x 7.5 cm	
10.	Metal Fold Envelopes (Yellow cover paper 150 GSM Sizes:	
	(i)18 x 10 cm	
	(ii)13 x 8 cm	
11.	Parchment Paper Bag made of good quality Paper 50 GSM Sizes:	
	(i)35 x 8 cm	
	(ii)20 x 8 cm	
12	Indian pure Aluminum foil 9 mtr. Good Quality 11 micron	
13	Cocopeat : Coconut coir Peat Organic Lowe EC 0.8 maximum 12% moisture, washed & less Fibre (per kg)	
14.	Vermiculite : Horticulture Grade, Colour Light/Dark Brown, Type Exfoliated Grade 4, use Horticulture (per kg)	
15.	Perlite : Horticulture Grade, Colour White/Light Gray, Grade Expendable, Type Use Horticulture (per kg)	
16	Tag Label Size (2.5 cm x 2.5 cm) 20 cm thread both	
17	Matelic label made of 50 guage with 20 cm wire size: 8 x 3 cm	
18	Aluminum Label with tail	
19.	Tarpaulin made of Canvas Good Quality Sizes	
	(i)5 x 5 mtr.	
	(ii)8 x 6 mtr.	
	(iii)10 x 12 mtr.	

	(iii)15 x15 mtr.	
20.	Crop Supporting Net U V stabilized 3 x 100 mtrs	
21.	Rough filter Paper white Size: 60 x 45 cm	
22.	Lab /field apron (Cotton)	
	(i)Medium	
	(ii)Large	
	(iii) Extra Large	
23.	Card Board label iron eyeleted made of good quality card Paper in pink, yellow, white and light colour sizes	
	(i)11 x 6 cm	
	(ii)10 x 5 cm	
	(iii)8 x 4 cm	
24.	Tripal made of plastic (Good Quality) Sizes	
	(i)15 x 15 meter	
	(ii)10 x 10 meter	
	(iii)5 x 5 meter	
25.	Rubber band Good Quality Max Size: 100 gm pkt.	
26.	Nylon Net Bags with closing string Sizes:	
	(i)60 x 45 cms	
	(ii)45 x 30 cms	
	(ii)70 x 100 cms	
27.	UV Stabilized Nylon netting 40 mesh Sizes 3x100 mtrs	
	(i)1/20 mesh size 105 cm width	
	(ii)1/10 mesh size 105 cm width	
28.	(i)Shading Net (Green) 25 % (per sqr Mtr)	
	(ii)Shading Net (Green) 50 % (per sqr Mtr)	
	(iii)Shading Net (Green) 75 % (per sqr Mtr)	
29	Nylon bird Net-UV Stabilized mesh 25 mm Size 6 x 100 mtr	
30.	Black Polythene nursery bag, with hole, folding 20 x 10 x 8 cm 25x13 x 10 cm	
31	Field/Laboratory note Book (containing 100 pages) Printing with name of Institute with logo	
32.	Alkathene Bags 400 guage Size:	
	(i)75 x 50 cm	
	(ii)60 x 45 cm	
	(iii)52 x 35 cm	
	(iv)48 x 37.5 cm	
	(v)45 x 30 cm	

	(vi)40 x 25 cm	
	(vii)37.5 x 12.5 cm	
	(viii)37.5 x 22.5 cm	
	(ix)30 x 25 cm	
	(x)30 x 20 cm	
	(xi)30 x 17.5 cm	
	(xii)25 x 17.5 cm	
	(xiii)25 x 15 cm	
	(xiv)15 x 10 cm	
	(xv)15 x 7.5 cm	
33.	Alkathene Roll 1800 mm width sizes: (i)100 gauge 25 micron	
	(ii)200 gauge 50 micron	
	(iii)400 gauge 100 micron	
	(iv)700 gauge 175 micron	
34.	Cloth bags made of grey sheeting thick quality double stitched sizes: (i)80 x 60 cm	
	(ii)75 x 45 cm	
	(iii)60 x 45 cm	
	(iv)52 x 35 cm	
	(v)45 x 30 cm	
	(vi)37 x 22.5 cm	
	(vii)30 x 22.5 cm	
	(viii)30 x 17.5 cm	
	(ix)22.5 x 15 cm	
	(x)15 x 10 cm	
35.	Muslin Cloth (White 112 cm width) good quality	
36.	Cloth Bags double stitched good quality Sizes:	
	(ii)52 x 35 cm (5 kg. cap.)	
	(iii)36 x 25 cm (2 kg. cap.) with handle and printing both sides.	
	(iii)30 x 17.5 cm (1 kg. cap.) with handle and printing both sides.	
37.	Muslin Cloth bag double stitched made of Good Quality: sizes	
	(i)60 x 45 cm	
	(ii)45 x 30 cm	
	(iii)40 x 40 cm	

	(iv)37.5 x 22.5 cm	
	(v)30 x 22 cm	
	(vi)30 x 17.5 cm	
	(vii)25 x 15 cm	
	(viii)17.5 x 12.5 cm	
38.	Muslin cloth bags 3 ring Good Quality cloth Sizes (i)105 x 30 cm dia	
	(ii)150 x 60 cm dia	
39.	Canvas jute bag double stitched made of Good Quality Sizes (i)50 Kg. 85 x 61 cm	
	(ii)40 Kg. 85 x 57 cm	
	(ii)20 Kg. 75 x 42 cm (with handle and printing both side)	
	(iii)10 Kg. 43 x 40 cm with handle and printing both side	
40.	i) Gunny Bags full sizes 110 x 66.3 cm A twill blue strips 100 kg Cap.	
	ii) Gunny bags size 110 x 66.5 B twill 3 blue strips 100 Kg. Cap	
	iii) Gunny Bags Size: 96 x 57 cm 50 Kg. Cap.	
41.	Sutli (Jute) (good quality)	
	Moonj Baan (good quality)	
42.	Plastic sticks 3' height and 15 MM thickness Good Quality with ring on top Good Quality size:	
	(i) 50 cm long	
	(ii) 75 cm long	
	(ii) 100 cm long	
	(iii) 120 cm long	
43.	Plastic pot Sizes:	
	(i)4" (4" dia x 4" height)	
	(ii)6" (6" dia x 6" height)	
	(iii)8" (8" dia x 8" height)	
	(iv)10" (10" dia x 10" height)	
	(v)12" (12" dia x 12" height)	
	(vi)14" (14" dia x 14" height)	
	(vi)16" (16" dia x 16" height)	
44.	Earthen pot Sizes:	
	(i)8" (8" dia x 8" height)	
	(ii)10" (10" dia x 10" height)	
	(iii)12" (12" dia x 12" height)	
45.	Bamboo Sizes:	

	(i)6' length 2" dia	
	(ii)8' length 2" dia	
	(iii)10' length 2" dia	
	(iv)12' length 2" dia	
	(v)6' length 1" dia	
	(vi)8' length 1" dia	
	(vii)10' length 1" dia	
	(viii)12' length 1." dia	
46.	PP woven bag anti slip with unlined double stitched, both side printing in green colour with logos and name of seed parameters in following size:	
	(i)22"X34" wt 110 gms 40kg	
	(ii)19"X26" wt 85 gms 20kg	
	(iii)15"X20" wt 35 gms 10kg (with handle)	

Signature of tenderer with seal

FORMAT FOR BANK GUARANTEE

Beneficiary : Director, ICAR-IARI (herein after referred to as Beneficiary /Government)

Date :[Insert date of issue of BG]

PERFORMANCE BANK GUARANTEE No. :[Insert guarantee number]

PERFORMANCE BANK GUARANTEE Amount :[Insert guarantee amount]

Applicant / Seller : [Insert Seller Name and Address]

Guarantor :[Insert name and address of the issuing Bank]

1. The Applicant/Seller named above has entered into above referred contract with the Beneficiary, for the supply of Goods and / or Services as defined in the said contract. According to the conditions of the Contract, a performance security is required to be furnished by the Seller to the Beneficiary for due performance of the contract.
2. At the request of the Applicant, we as Guarantor, hereby irrevocably undertake to pay the Beneficiary any sum or sums not exceeding in total an amount of [insert amount in figures][insert amount in words], upon receipt by us of the Beneficiary's demand stating that the Applicant is in breach of its obligation(s) under the Contract, without the Beneficiary needing to prove or to show grounds for your demand or the sum specified therein.
3. We do hereby undertake to pay the amount due and payable under this Guarantee without any demur, merely on a demand from the Beneficiary/Government. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this Guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs. _____
4. We undertake to pay the Government any money so demanded not withstanding any dispute or disputes raised by Seller(s) in any suit or proceeding pending before any Court or Tribunal relating thereto liability under this present being absolute and unequivocal.
5. The payment so made by us under this Bond shall be a valid discharge of our liability for payment there under and the Seller (s) shall have no claim against us for making such payment.
6. We further agree that the Guarantee here in contained shall remain in full force and effect during the period that would be taken for the performance of the said Contract including Guarantee/Warrantee period and that it shall continue to be forceable till all the dues of the Government under or by virtue of the said Contract have been fully paid and its claims satisfied or discharged.
7. We further agree with Government that the Government shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and condition of the said Contract or to extend time of performance by the said Seller (s) from time to time or to postpone any time or from time to time powers exercisable by the Government against the said Seller (s) and to forbear or enforce any of

the terms and condition relating to the said Contract and we shall not be relieved from our liability by reason of any such variation, or only extension being granted to the said Seller (s) or for any forbearance, act or omission on the part of the Government or any indulgence by the Government to the said Seller (s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

8. Notwithstanding anything contained herein above our liability under the Guarantee is restricted to Rs _____ and shall remain in force until _____ [*Should be for a period of 12 months from the date of issue in case EMD & 30 months from the date of issue in case of Performance security*]
9. This Guarantee will not be discharged Due to be change in the constitution of the Bank or the Seller(s).
10. We lastly undertake not to revoke this Guarantee during its currency except with the previous consent of the Government in writing.

Dated _____ For _____
(Indicate the name of the Bank) Signature _____
Name of the Officer _____
Designation of the officer _____ Codeno _____
Name of the Bank and Branch _____