



अनुरक्षण एवं अभियांत्रिकी इकाई  
MAINTENANCE & ENGINEERING UNIT  
भाकृअनुप-भारतीय कृषि अनुसंधान संस्थान  
ICAR-INDIAN AGRICULTURAL RESEARCH INSTITUTE  
नई दिल्ली-१२  
NEW DELHI-12.



No. MEU(EW)/23-24/23

Dated: 09.10.2023

**e-TENDER NOTICE**

Online quotation are hereby invited on behalf of the Director, IARI from the Contractors Registered with CPWD, MES, Railways, MCD, PWD or other Central/State Govt./Semi Govt. The contractor must have valid PAN and GST registration number and having experience of two similar nature of works in last three years for the work mentioned below:

Name of work & location	Estimated cost (₹)	Earnest Money (₹)	Last date & time of bid submission	Date & time of bid opening
Re- development of existing Tube well bore well in the Todapur Farm at IARI New Delhi - 12.	Item rate	₹ 6,500.00	Upto14:30 hours 25.10.2023	26.10.2023 at15:00 hours

₹ 10,000/- (Rupees Ten Thousand Only) should be in the form of D.D./Pay Order/Fixed Deposit Receipt/Bank Guarantee from commercial bank drawn in favour of **Director, IARI** payable at New Delhi. The original EMD shall be submitted to the Tender Inviting Authority on or before the last date and time of online bid submission. The details of D.D./Pay Order/Fixed Deposit Receipt/Bank Guarantee physically sent, should tally with the details available in the scan copy and the data entered during the online bid submission time otherwise the uploaded bid will be rejected.

The Online Tender Documents are available on IARI Website [www.iari.res.in](http://www.iari.res.in). & Central Portal [www.eprocure.gov.in](http://www.eprocure.gov.in). Bids are to be submitted on central portal i.e. [www.eprocure.gov.in](http://www.eprocure.gov.in).

**Admn. Officer (Works)**

Re- development of existing Tube well bore well in the Todapur Farm at IARI New Delhi - 12.					
S.No.	Description	Qty	Unit	Rate	Amount
1	Drilling / boring with DTH boring machine or equivalent machine having 400 mm dia bore, i/c stone cutting lifting of boulder etc. complete job as required at site.	120	Mtrs.		
2	Development / flushing the new bore with heavy duty compressor up to bottom of bore after lowering the pipe assembly etc complete job as required at site .	1	each bore		
3	Supply & lowering of mild steel pipe commercial quality E R W along with socket / coupler rings etc. complete job as required.				
	a) 150 mm dia Pipe heavy duty	95.00	Mtrs.		
	b)150mm dia Slotted (filter) Pipe heavy duty,	24	Mtrs.		
4	Welding all the pipes 150mm before lowering in the bore.	1	Each job		
5	Supplying and packing of suitable size "PEA GRAVEL" surrounding the pipe in existing bore etc. as required at site.	4	Cum		
				Total =	

Note: Contractor should quote their rates on item rate basis:-

Contractor signature with Seal

Terms & conditions:-

1. The work should be executed as per CPWD specifications.
2. 2% Income-tax & Surcharge, work tax etc. as per govt. norm will be recovered.
3. The work is of urgent nature should be completed within 30 days after issue of Award letter, otherwise a penalty @ 2% per week will be imposed or action will be taken as deemed fit.
4. Director has the right to reject any or all Quotations without assigning any reason.

## **Special Instructions to the Contractors/Bidders for the e-submission of the bids online through this e-Procurement Portal**

1. Bidder should do Online Enrolment in this Portal using the option [Click Here to Enroll](#) available in the Home Page. Then the Digital Signature enrolment has to be done with the e-token, after logging into the portal. The e-token may be obtained from one of the authorized Certifying Authorities such as eMudhraCA/GNFC/IDRBT/MtnlTrustline/SafeScript/TCS.
2. Bidder then logs into the portal giving user id / password chosen during enrolment.
3. The e-token that is registered should be used by the bidder and should not be misused by others.
4. DSC once mapped to an account cannot be remapped to any other account. It can only be Inactivated.
5. The Bidders can update well in advance, the documents such as certificates, purchase order details etc., under My Documents option and these can be selected as per tender requirements and then attached along with bid documents during bid submission. This will ensure lesser upload of bid documents.
6. After downloading / getting the tender schedules, the Bidder should go through them carefully and then submit the documents as per the tender document, otherwise, the bid will be rejected.
7. The BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for that tender. Bidders are allowed to enter the Bidder Name and Values only.
8. If there are any clarifications, this may be obtained online through the e-Procurement Portal, or through the contact details given in the tender document. Bidder should take into account of the corrigendum published before submitting the bids online.
9. Bidder, in advance, should prepare the bid documents to be submitted as indicated in the tender schedule and they should be in PDF/XLS/RAR/DWF formats. If there is more than one document, they can be clubbed together
10. Bidder should arrange for the EMD as specified in the tender. The original should be posted/couriered/given in person to the Tender Inviting Authority, within the bid submission date and time for the tender
11. The bidder reads the terms and conditions and accepts the same to proceed further to submit the bids.
12. The bidder has to submit the tender document(s) online well in advance before the prescribed time to avoid any delay or problem during the bid submission process.
13. There is no limit on the size of the file uploaded at the server end. However, the upload is decided on the Memory available at the Client System as well as the Network bandwidth available at the client side at that point of time. In order to reduce the file size, bidders are suggested to scan the documents in 75-100 DPI so that the clarity is maintained and also the size of file also gets reduced. This will help in quick uploading even at very low bandwidth speeds.
14. It is important to note that, the bidder has to Click on the Freeze Bid Button, to ensure that he/she completes the Bid Submission Process. Bids Which are not Frozen are considered as Incomplete/Invalid bids and are not considered for evaluation purposes.
15. In case of Offline payments, the details of the Earnest Money Deposit(EMD) document submitted physically to the Department and the scanned copies furnished at the time of bid submission online should be the same otherwise the Tender will be summarily rejected.
16. The Tender Inviting Authority (TIA) will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders due to local issues.
17. The bidder may submit the bid documents online mode only, through this portal. Offline documents will not be handled through this system.
18. At the time of freezing the bid, the e-Procurement system will give a successful bid updation message after uploading all the bid documents submitted and then a bid summary will be shown with the bid no, date & time of submission of the bid with all other relevant details. The documents submitted by the bidders will be digitally signed using the e-token of the bidder and then submitted.
19. After the bid submission, the bid summary has to be printed and kept as an acknowledgement as a token of the submission of the bid. The bid summary will act as a proof of bid submission for a tender floated and will also act as an entry point to participate in the bid opening event.
20. Successful bid submission from the system means, the bids as uploaded by the bidder is received and stored in the system. System does not certify for its correctness.
21. The bidder should see that the bid documents submitted should be free from virus and if the documents could not be opened, due to virus, during tender opening, the bid is liable to be rejected.
22. The time that is displayed from the server clock at the top of the tender Portal, will be valid for all actions of requesting bid submission, bid opening etc., in the e-Procurement portal. The Time followed in this portal is as per Indian Standard Time (IST) which is GMT+5:30. The bidders should adhere to this time during bid submission.
23. All the data being entered by the bidders would be encrypted at the client end, and the software uses PKI encryption techniques to ensure the secrecy of the data. The data entered will not be viewable by unauthorized persons during bid submission and not viewable by any one until the time of bid opening. Overall, the submitted bid documents become readable only after the tender opening by the authorized individual.
24. During transmission of bid document, the confidentiality of the bids is maintained since the data is transferred over secured Socket Layer(SSL) with 256 bit encryption technology. Data encryption of sensitive fields is also done.
25. The bidders are requested to submit the bids through online eProcurement system to the TIA well before the bid submission end date and time (as per Server System Clock).

**The following documents (Scan copy) must be furnished upload with the technical bid failing which tender will not be accepted at all.**

1. GST/ PAN card copy
2. Registration certificate of CPWD, MES, Railways, MCD, PWD or other Central/State Govt./Semi Govt.
3. Certificate declaring that the firm has not been debarred/Black listed by the Govt. Deptt./Court of law for doing any business in India.
4. Bid Security Declaration Document
5. The tender documents duly signed by the concerned firm accepting the same should be attached with technical bid.
6. The firm should have experience of two similar nature of works in last three years. Firm should submit experience certificate/ orders in support.

**MAINTENANCE & ENGINEERING UNIT  
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NEW DELHI-12.**

No. - / - /ME Unit

Dated : .....

Prescribed format of receipt of deposition of original EMD

**(This receipt shall also be uploaded with technical bid to the e-tendering website by the intending bidder upto the specified bid submission date and time.)**

1. Name of work.....  
.....
2. Tender ID .....
3. Estimated Cost.....
4. Amount of Earnest money deposit.....
5. Last date of submission of bid.....
6. Agency Name .....
7. EMD (No. & Date) .....

**Tender Inviting Authority  
ICAR-IARI-ME Unit**

**FORMAT OF BID SECURITY DECLARATION FROM BIDDERS IN LIEU OF EMD**  
(On Bidders Letter head)

I / We, the authorized signatory of M/s.....,  
participating in the subject tender No. ....for the item / job of  
....., do hereby declare :

- That I / we have availed the benefit of waiver of EMD while submitting our offer against the subject Tender and no EMD being deposited for the said tender.
  
- That in the event we withdraw/modify our bid during the period of validity Or I/we fail to execute formal contract agreement within the given timeline OR I/we fail to submit a Performance Security within the given timeline Or I/we commit any breach of Tender Conditions/ Contract which attracts penal action of forfeiture of EMD and I/we will be suspended from being eligible for bidding / award of all future contract(s) of ME Unit, Directorate, IARI, New Delhi-11012 for a period of one year from the date of committing such breach.

Signature and Seal of Authorised Signatory of bidder

Name of Authorized Signatory.....

Company Name.....

**CERTIFICATE TO BE SIGNED BY THE TENDERER**

*It is certified that I have read and understood and will comply with all instructions contained in Terms & conditions of this tender documents. All pages submitted with this tender document from page \_\_\_\_ to \_\_\_\_ have been filled properly and signed with seal of the firm/company.*

Signature of tenderer: .....

Name in block letters: .....

Name of firm: .....

Full address: .....

.....

i) Telephone No. : .....

ii) Mobile No. : .....

iii) Fax No. : .....

iv) Email ID : .....

**Signature of Tenderer with office seal**