

**ICAR- Indian Agricultural Research Institute  
PUSA New Delhi 110012**

Tel:011-25842905

Website: [www.iari.res.in](http://www.iari.res.in)

No:CATAT/PKVM/2-2

Date: 06.02.2020

**Invitation of Expression of Interest for Hiring Buses (50 Seater) / Tempo Traveller / Loading Tempo during Pusa Krishi Vigyan Mela 2020 for three days (1.03.2020 to 03.03.2020) at IARI PUSA, New Delhi 110012**

Published Date	06.02.2020
Bid Document Download / Sale Start Date	06.02.2020
Bid Submission Start Date	06.02.2020
Bid Submission End Date	21.02.2020 (1.00 PM)
Bid Opening Date	22.02.2020(1.00 pm)
EMD	Rs.20000/-

**Contact Person (for any clarification during the tendering process)**

Dr S.S. Rathore  
Principal Scientist and Convenor, Transport and Farmers Mobilization Committee  
Division of Agronomy  
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**Expression of Interest for Hiring of Transport Service providers for providing accommodation nearby area IARI PUSA, New Delhi 110012**

**Background**

The Indian Agricultural Research Institute (IARI), popularly known as the 'Pusa Institute', is the country's premier national Institute under Indian Council of Agricultural Research (ICAR) for conducting agricultural research, education and extension. The present campus of the Institute is a self-contained complex spread over an area of about 500 hectares (approx. 1250 acres) and located about 8 km (5 miles) west of New Delhi Railway Station and about 16 km (10 miles) east of IGI Airport (Palam).

ICAR- IARI New Delhi requires EoI from reputed Transport Service providers in the vicinity of its campus (radial distance 15 KMs) for lodging arrangements of Farmers who visit I.A.R.I. campus during Pusa Krishi VigyanMela 2020 events.

**Eligibility Criteria for Intending Transport Service providers Hiring and Rate Contract:**

The eligibility criteria will be as per the supporting documents and details required to be filled in Annexure – I

**BIDDING PROCESS:**

The EOI shall be submitted online at CPPP website: <https://eprocure.gov.in/eprocure/app>

EoI including Bid Documents should be submitted under the "Two-Bid System" and separate sealed covers for Technical and Financial Bids.

All the pages of bid being submitted must be signed and sequentially numbered by the bidder irrespective of nature of content of the documents before uploading.

The offers submitted by Fax/email shall not be considered .No correspondence will be entertained in this matter.

**Earnest Money Deposit:**

The bidder agency has to deposit an initial Earnest money (Refundable) of **Rs 20,000.00(Rupees Twenty thousand only)**. Bidder may download the tender documents from the website [www.eprocure.gov.in](http://www.eprocure.gov.in) directly. Necessary Earnest Money may be remitted through Bank Guarantee/ Demand Draft / Pay Order issued from any nationalized bank in favour of Director Indian Agricultural Research Institute, New Delhi. The original EMD should be deposited directly to tender inviting officer and Scan copy of the same will be uploaded with the tender documents. EMD in respect of successful bidder shall be treated as security money which will be refunded after satisfactory completion of contract.

**Performance Security Money:**

**Security Deposit which is in 10% of the Total Order Value** will be charged in the form of D.D./Pay Order/Fixed Deposit Receipt/Bank Guarantee from commercial bank drawn in favour of Director, IARI payable at New Delhi.

The EMD Rs.20000/- (Rupees Twenty thousand only) shall be refunded to the unsuccessful bidders after finalization of the quotation. **In case of successful bidder, it can be adjusted towards Security Deposit.** The same draft will be refunded after 30 days or Mela is over.

The Technical Bid should provide the following information using the attached standard forms as detailed below:

Annexure -I – Profile of the Bidder (For Technical Bid sealed cover)

Annexure -II –Undertaking by the Bidder (For Technical Bid sealed cover)

Annexure -III– Certification by the Bidder (For Technical Bid sealed cover)

Service requirements (Sheet 1 and Sheet 2)

The Buses/Tempos should be in good condition and well maintained with all necessary documents. The selected end or has to get the vehicles approved by IARI before deployment. In case the condition of the vehicles is not found satisfactory, the offer is liable to be rejected.

The drivers:-

- I. Must have a mobile number for making communication.
- II. Should be presentable/ courteous/ well behaved.
- III. Should report for duty in clean uniform/name badge and maintain a smart turn out.
- IV. Should be experienced and fully conversant with the routes of Delhi and NCR area.
- V. Will be required to maintain a duty slip/logbook, which will be signed by the officer using the vehicle or any other person (s) authorized by him/her.
- VI. Attached with the vehicle must have valid driving license and also having the complete set of valid and up to date documents i.e. Registration Certificate, Insurance, Pollution clearance, Road Tax, Permit, Vehicle fitness certificate etc. for the concerned vehicle.

### **Financial Bid:**

Annexure –IV – Sheet 1 and Sheet 2 (For Financial Bid in a separate sealed cover)

The financial Bids will be opened only from those bidders whose names are recommended by the designated committee as technically responsive. After evaluation of financial Bids, the committee will recommend the names of Transport Service providers suitable for Hiring for each location. While recommending the names, the committee will put main emphasis on amenities (as prescribed in EoI – Annexure - I) available in the Transport Service providers at competitive rates.

### **Terms & Conditions:**

1. The EoIs are invited from reputed Transport Service providers for contract for the period of one year. The bidder is free to bid for one or more locations.
2. The Bidder is advised that all required documents should be attached with the proposal and rates may be quoted as per our requirement; however distribution of rates may be given.
3. **Whether any chargeable taxes/GST should be indicated clearly.**
4. The Institute does not pledge it self to accept the lowest or any tender & also reserves to it self the right of accepting the whole or part of the tender. Also this Institute reserves the right to reject any tender or to terminate/hold the over all process of tender in get any time for without giving the reasons there of.
5. The offer shall be valid for 3 (Three) months from the last date of submission of EoI / revised EoI (if any).
6. The Institute reserves the right to modify the conditions of the EoI, at any time, without assigning any reasons for the same.
7. Director, IARI PUSA, New Delhi reserves the right to accept/reject any offer in part or full, without assigning any reason whatsoever.

8. The final selection of vender will be as per the following selection process:
- (i) Verification of documents by committee constituted for the purpose in support of eligibility criteria as mentioned in Annexure – I;
  - (ii) Physical visit of Transport Service providers premises (if required) to check the services, amenities and credentials of the Transport Service providers by the committee constituted for this purpose for recommending the names of Transport Service providers suitable for inviting financial offers;
  - (iii) The names of the suitable Transport Service providers will be recommended by the committee for opening financial offers;
  - (iv) Evaluation of financial offers by committee in view of services and competitiveness of rates;
  - (v) The decision of the Institute in the matter will be final and binding to all the bidders.
  - (vi) Payment shall be made on submission of bill after completion of the contract satisfactorily.

#### **10. Penalty**

The tenderer should ensure regular and uninterrupted quality services at all times. In case of failure in services or negligence (as defined below), appropriate punitive action shall be taken by the Institute, which also includes monetary penalty not exceeding 5% of total monthly bill payable by The Director, IARI to the Transport Service providers.

Failure of service and negligence shall be measured in terms of the following:

- 1. Not providing the services as per the booking;
- 2. Any other matter which is an act of negligence or breach of ethics by the Transport Service providers.

#### **11. Arbitration and Dispute Resolution**

- (i) Any dispute and or difference arising out of or relating to this contract will be resolved through joint discussion of the authorities' representatives of the concerned parties. However, if the disputes are not resolved by joint discussions, then the matter will be referred for adjudication to a sole Arbitrator appointed by the Director of the Institute.
- (ii) The award of the sole Arbitrator shall be final and binding on all the parties. The arbitration proceeding's shall be governed by Indian Arbitration and Conciliation Act 1996 as amended from time to time. The cost of Arbitration shall be borne by the respective parties in equal proportions. During the pendency of the arbitration proceeding and currency of contract, neither party shall be entitled to suspend the work/service to which the dispute relates on account of the arbitration and payment to the contractor shall continue to be made in terms of the contract. Arbitration proceedings will be held at Delhi only. Jurisdiction of Court The courts at Delhi shall have the exclusive jurisdiction to try all disputes, if any, arising out of this agreement between the parties

#### **12. 2% TDS (Income Tax) and 2% (TDS) under GST will be deducted on the bill.**

Incharge  
CATAT

### Annexure -I Profile of the Bidder

Expression of Interest submitted in response to enquiry notification issued by the ICAR- Indian Agricultural Research Institute, New Delhi for Hiring of Transport Service providers nearby area IARI PUSA. The bidder is free to apply for any one or all the locations i.e. nearby area IARI PUSA.

Please enclose following documents with tender:-

<b>PARTICULARS</b>	<b>DESCRIPTION</b>
Name of the Service Provider	
Complete Contact details of Authorised Person of Transport Service providers, including name, address telephone, mobile number, Email id, website (if any)	
EoI for Transport Service Providers situated at (Please tick the location of your hotel)	
Year of Registration/Establishment of Transport Service providers and registration copy to be enclosed	
PAN No./GST No. (as applicable registration in the name of firm or Proprietor/Partner(s) of the firm)	
Please enclose last three years copy of IT return/acknowledgement	
Please enclose last three financial years copy of annual accounts (balance sheet and profit & loss account of F.Yr.2016-17,2017-18, 2018-19)	
Details of any other licence required to run the Transport Service Providers (Please specify)	
Experience of at least three (3) Years (copies to be enclosed). At least one work order for each year.	
Enclosure brochure of your Transport Service Providers (if any)	
Details of EMD Rs.50000/- (Fifty Thousand Only)	

**Date:**

**Signature & Seal of the applicant**

**UNDERTAKING  
(ON LETTER-HEAD OF THE TRANSPORT SERVICE PROVIDERS)**

To  
ICAR- Indian Agricultural Research Institute

Name of the Transport Service providers \_\_\_\_\_

Name of the Bidder \_\_\_\_\_ Due date: \_\_\_\_\_

Sir,

1. This is to certify that I/We before signing this bid have read and fully understood all the terms and conditions and instructions contained therein and undertake myself/ourselves abide by the said terms and conditions of the EoI.

2. I/We shall provide quality Transport Service providers accommodation to the Institute with amenities as mentioned in our technical bid.

(Signature of the Bidder)

Name and Address of the Bidder  
Telephone Number

**ANNEXURE – III**

**CERTIFICATE**

**(To be provided on letter head of the Transport Service providers)**

I hereby certify that the above firm has not been ever blacklisted by any Central/State Government/Public Undertaking/Institute on any account.

I also certify that the above information is true and correct in every respect and in any case at a later date it is found that any details provided above are incorrect, any contract given to the above firm may be summarily terminated and the firm blacklisted.

Date:

SEAL

Place:

Authorized Signatory

Name:

Designation:

Contact No.:

## Financial Bid

Scope of work (Sheet 2)

Indent for Hiring Buses (50 Seater) / Tempo Traveller / Loading Tempo during PusaKrishiVigyanMela  
2020 (1.03.2020 to 03.03.2020)

(A) Buses/Tempo required to bring farmers from outside Delhi &amp; villages:-

S.No.	Place From Bus Started	Reaching destination	No. of Buses	Rates per Bus+GST (if applicable)
1.	Vill. Rajpur, Aligarh (UP)	IARI Campus& Back	1	
2.	Vill. Khajurka, Palwal (HR)	IARI Campus& Back	1	
3.	Vill. Kutbee, Muzaffarnagar (UP)	IARI Campus& Back	1	
4.	Vill. Binjpur , Near to Rewari, Alwar (R)	IARI Campus& Back	1	
5.	Vill. Sudna, Hapur (UP)	IARI Campus& Back	1	
6.	Vill. Khedakishan, Aligarh (UP)	IARI Campus& Back	1	
7.	Vill.Ghaddiwala , JagdishpurHasanKala,Sonepat (HR)	IARI Campus& Back	1	
8.	Vill. Mukari, Baghpat,UP	IARI Campus& Back	1	
9.	Vill. Bassi and Sunnheda ,Baghpat,UP	IARI Campus& Back	1	
10.	Vill. Lahchoda , Baghpat,UP	IARI Campus& Back	1	
11.	Vill. Madanpur, Bulandshahar (UP)	IARI Campus& Back	1	
12.	Vill. BhogPur, Bulandshahar (UP)	IARI Campus& Back	1	
13.	Vill. Rajpur ,Sonepat (HR)	IARI Campus& Back	1	
14.	Vill. JalalpurKarira, Bulandshahar (UP)	IARI Campus& Back	1	
15.	Vill. UrlanaKhurda, Panipat (HR)	IARI Campus& Back	1	
16.	Vill. Sundh, Near Tauru, Nuh (HR)	IARI Campus& Back	1	
17.	VillFarooknagar, Gurgaon (HR)	IARI Campus& Back	1	
18.	Vill. MajraDubaldhan, Jhajjar (HR)	IARI Campus& Back	1	
19.	Vill. Katesra, Palwal , Haryana	IARI Campus& Back	1	
20.	Vill. Rupwas, Dadari, GautamBuddh Nagar (UP)	IARI Campus& Back	1	
21.	Vill. Dadhota, Palwal (HR)	IARI Campus& Back	1	
22.	Vill.Chandavas, Gindokhar ,RajpuraRewari (HR)	IARI Campus& Back	1	
23.	Vill. Jalalpur, Aligarh (UP)	IARI Campus& Back	1	
24.	Vill.Mumtajpur, Lokra ,Gurgaon (HR)	IARI Campus& Back	1	
25.	Vill. Sanghel,Ujeena (Mewat)(HR)	IARI Campus& Back	1	
26.	Vill. Nuh- Tawru, Mewat(HR)	IARI Campus& Back	1	
27.	Vill. Hursaina, Aligarh (UP)	IARI Campus& Back	1	
28.	Vill.Karauti,Sayana, Bulandshahar (U.P.)	IARI Campus& Back	1	
29.	Vill.FatehpurBiloch , Faridabad(HR)	IARI Campus& Back	1	
30.	Vill.Bhureka, Mathura, (UP)	IARI Campus& Back	1	
31.	Vill. Khajpur,Nimka, Banwaripur, Bulandshahar (UP)	IARI Campus& Back	1	
32.	Vill. Chourally,BankapurBulandshahar (UP)	IARI Campus& Back	1	
33.	Vill.Fatehpur, Aligarh (UP)	IARI Campus& Back	1	
34.	Vill.Bahadurgarh , Hapur (UP)	IARI Campus& Back	1	
35.	Vill.JiwanaGulian, Baghpat (UP)	IARI Campus& Back	1	
36.	Vill. Nekpur, Bulandshahar (UP)	IARI Campus& Back	1	
37.	Beri, Jhajjar (HR)	IARI Campus& Back	1	
38.	Amarpur, Palwal (HR)	IARI Campus& Back	1	
39.	Vill.Chauma, Ramgarh, Alwar near Navgaon (Rajasthan)	IARI Campus& Back	1	
40.	Vill. Pahel, Tehsil- mundawar,Alwar(Rajasthan)	IARI Campus& Back	1	
41.	Vill. Azampur,Block,RothaDistt. Meerut (up)	IARI Campus& Back	1	
42.	RajluGarhi, Soneoat (HR)	IARI Campus& Back	1	
43.	Vill. Mandola, Loni,Ghaziabad	IARI Campus& Back	1	
44.	Vill. Peshawa, Aligarh (UP)	IARI Campus& Back	1	
45.	Vill. Makimpur, Pilakhua, Hapur (UP)	IARI Campus& Back	1	
46.	Vill.Chachharpur,Gungakhedi, Baghpat (UP)	IARI Campus& Back	1	
47.	Vill.Chandu, Gurgaon (HR)	IARI Campus& Back	1	



48.	Vill. Sherpur and Gondoli, Aligarh	IARI Campus& Back	1	
49.	Vill. Ibrahimpur and Chapna, Bulandshahar (UP)	IARI Campus& Back	1	
50.	Vill. Khanpur, Pataudi, Gurgaon (HR)	IARI Campus& Back	1	
51.	Vill. ,Noorgarh, Ram Nagar, Pataudi, Gurgaon (HR)	IARI Campus& Back	1	
52.	Vill. Halalpur, Sonapat (HR)	IARI Campus& Back	1	
53.	Vill. Raispur, Ghaziabad (UP)	IARI Campus& Back	1	
54.	Vill. Khatana, Dadri, G.B. Nagar (up)	IARI Campus& Back	1	
55.	Vill. Mitraon, Delhi	IARI Campus& Back	1	
56.	Vill. Auchandi, Delhi	IARI Campus& Back	1	
57.	Delhi Local	IARI Campus& Back	5	
		<b>Total</b>	<b>61</b>	

Date:

Place:

SEAL

Authorized Signatory

Name:

Designation: Contact No.

**Annexure IV (B)**

**Financial Bid  
Scope of work (Sheet 1)**

**Buses for local transport PusaKrishiVigyanMela 2020**

SNo	Item	Details	No. Of Buses / Tempo	Rates per +GST (if applicable)
1	Bus (mini)/ tempo travel 21 seater	Accommodation (12 hours and 100 kms)	<b>24</b>	
2	3 mini tempo	Local transport for farmers seed (12 hours and 100 kms)	<b>3</b>	
3	3 tempo traveller	Only day time only (12 hours and 100 kms)	<b>3</b>	

Date:

Place:

SEAL

Authorized Signatory

Name:

Designation:

Contact No.: