



भाकृअप-भारतीय कृषि अनुसंधान संस्थान, नई दिल्ली-110012 (भारत)  
**ICAR - INDIAN AGRICULTURAL RESEARCH INSTITUTE**  
(A Deemed to be University Under Section 3 of UGC Act, 1956)  
NEW DELHI - 110012 (INDIA)



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सह-अधिष्ठाता एवं प्रधान वैज्ञानिक  
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Dated: November 05, 2021

To

All the Teaching Disciplines of IARI

**Subject: Best Teacher Award in Agricultural Higher Education-2021**

Sir/Madam:

*Greetings from PG School.*

Kindly find herewith a copy of the guidelines formulated by the ICAR for the "**Best Teacher Award in Agricultural Higher Education**". The Dean, PG School, will act as the Coordinator and will receive applications from the eligible faculty members through the Head of the Divisions.

As per the guidelines, the Dean and Head of the Divisions shall not be eligible to apply for this award.

Kindly go through the guidelines carefully and you are requested (i) to circulate the prescribed proforma (attached along with the guidelines) to all the Faculty Members of your Discipline and collect the information on different aspects; (ii) to award marks on all the parameters as mentioned in the proforma; (iii) to prepare the merit list and nominate the name of **only one Faculty Member who got the highest marks.**

You are requested to forward the application form of the eligible faculty member, as per the prescribed format to the Post Graduate School, by **December 04, 2021** and no application shall be entertained after the last date.

With regards,

Yours sincerely,

(K.M. Manjaiah)

Associate Dean, PG School  
ICAR-IARI, New Delhi-110012  
Mobile: 9818756574

*Encl: as above*

## **GUIDELINES FOR THE BEST TEACHER AWARD SPONSERED BY THE ICAR FOR AGRICULTURAL UNIVERSITIES**

Higher Agricultural Education Institutions (HAEIs) have witnessed notable expansion in the recent past. Human resources have played a pivotal role in bringing excellence in HAEIs besides development and dissemination of new technologies. The Indian Council of Agricultural Research has a provision to sponsor Best Teacher Awards in HAEIs in the country to promote such excellence. For the sake of uniformity across the HAEIs, guidelines for awarding teachers for their academic excellence have been prepared.

The details of this award are given below:

1. The scheme is extended to all the CAUs, CUs with Agriculture Faculty, SAUs and Deemed- to- be Universities (Altogether called as Higher Agricultural Education Institutions, HAEIs) under National Agricultural Education and Research System
2. Title of this award will be **“Best Teacher Award in Agricultural Higher Education.....(year).”**
3. The award will carry a cash prize of Rs. 50,000/- with a citation and a plaque.
4. It will be an annual event give at the Annual Convocation or in a function on the Teachers Day/Foundation Day every year.
5. The number of the awards in a particular HAEI will be **ONE**
6. The award in each HAEI will be coordinated by Dean (Resident Instruction) / Dean (PG Studies). Heads/Deans should not apply for the award. The application form will be invited by the Coordinator, which will be submitted through HoD to the Dean. The Dean of the Colleges after having nomination from each Department, will forward one name to the Coordinator\*. The Coordinator will receive the nomination from all Deans. Thereafter, all nominations will be put up to the Judgment Committee for its final recommendation. The Vice Chancellor will approve one name recommended by the Judgment Committee.
7. The applicant must have at least 5 years of teaching/research/ extension experience as regular faculty member in a HAEI.
8. The applications/proposals will be invited by the Coordinator every year.
9. The application/proposals in prescribed format will be enrouted through proper channel. It will be signed by the candidate and endorsed by at least three of his/her passedout postgraduate students (as major advisor) and two peers from the HAEI.
10. The candidate must have at least three ‘outstanding’, but not less than two ‘very good’ annual appraisal/self appraisal reports out of immediate past five reports.
11. The candidate is expected to be a role model teacher with high moral values and must not have been penalized or any enquiry pending against him/her.

12. The candidature will remain valid for three years with entitlement to the candidate to update his/her biodata every year.

13. The judgment committee will be as follows:

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|--|-------|
| a. An external expert (not below the rank of Vice Chancellor)                            | = One |
| b. Deans/Directors from other agricultural Universities nominated by the Vice Chancellor | = Two |
| c. DDG (Agricultural Education), ICAR, New Delhi or his nominee                          | = One |
| d. Coordinator   | = One |

14. Decision of the judgment committee (after approval of the Vice Chancellor) will be final. There will be no appeal against it.

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\* Dean (or the university) can develop own procedure for it. For example, a candidate who has maximum number of 'Outstanding' rating of the Annual Assessment Reports out of the last five years

## PROFORMA

(Application/proposal for Best Teacher Award in Higher Agricultural Education)

1. Name and address:
2. Designation:
3. E-mail ID, Telephone Number/Mobile Number
4. Academic Qualifications:

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Degree Subject	University	Year	Division/grade
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5. Teaching/research/Extension Experience (for last Five Year)

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Position	University	Period	Years/months
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### 6. Academic Achievements

- a) **Teaching:** Achievements under teaching should be listed under the following subhead

S. No.	Particular (provide annexure for each sub-head)	Max. Marks allotted
1	Details of lectures taught (year wise for both UG and PG)	10
2	Details of Postgraduate Research guided ( No. of Students/Title of theses/year wise)	10
3	Placement of students obtained P.G. degree under your guidance	10
4	No. of theses selected for award/recognition etc., if any	10
5	No. of publications out of P.G. theses under your guidance	10
6	Details of teaching new courses, Laboratory Manuals etc	5
7	Notable achievements for teaching	5
8	Co-curricular activities	5

b) **Research achievement** (Maximum marks 5)

- i) Research projects completed /ongoing
- ii) Publications Attach the list)
- iii) Patent(s), if any
- iv) Any other

c) **Extension achievement:** (Maximum marks 5)

- i) Training conducted as Coordinator/Director
- ii) Organization of Farmers' Fare/On-farm trials etc.
- iii) Any other item

7. Awards/ Recognitions (**Maximum marks = 5**)

8. Membership of professional societies (**Maximum marks = 2**)

9. Contribution towards institutional development activities (**Maximum marks = 3**)

10. A write up (not exceeding 500 words) in support of your candidature for the award (**Maximum marks = 5**)

11. Student Feedback: This will be added by the respective HoD & Dean at the time of application (already collected by HoD/Dean at the end of each Semester) while evaluating the application (**Maximum marks = 10**).

Certificate: It is certified that the information given in columns 1-10 is correct to my knowledge and belief.

Date:

(Signature of the Candidate)

(Counter signature of the Head of the Department)

ENDORSEMENT BY THE STUDENT

It is certified that I have obtained .....degree under the supervision of  
Dr.....in the year..... I endorse  
his candidature for the Best Teachers Award in Higher Agricultural Education by the  
.....(university)

Signature  
Name  
Designation  
Email ID  
Mobile number

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ENDORSEMENT BY PEERS

It is certified that I know Dr.....for the past  
.....years and I am aware of his performance in academics. I endorse his  
candidature for the Best Teachers Award in Higher Agricultural Education by the  
.....(university)

Signature  
Name  
Designation  
Email ID  
Mobile number